



Cooperation - Efficiency - Development Together

BAC GIANG IP INVESTMENT SUPPORT CENTER

Address: Operating Center of Dinh Tram Industrial Park - Viet Yen district - Bac Giang province

Tel: 02043.853.888 - 0888.122.836

Email: trungtamhtdtkc@bacgiang.gov.vn

CÔNG BỐ VÀ TRAO GIẤY CHỨNG NHẬN

ĐĂNG KÝ ĐẦU TƯ

01 năm 2021



FIELD OF OPERATION

INVESTMENT SUPPORT SERVICES

1

Provide information related to the investment environment of Bac Giang province

2

Provide investment consulting services, corporate governance management and implementation of investment projects

3

Support and advise businesses on matters related to tax, import, export, trade... procedures during the operation

4

Provide other products and services as prescribed by law



PLANNING - CONSTRUCTION SUPPORT SERVICES

1

Consulting on planning, adjusting and supplementing planning

2

Consulting on design and construction in accordance with law

3

Consulting on environmental protection, fire prevention, security assurance

4

Carry out construction activities, supply and installation of equipment, and maintain technical infrastructure

OTHER SUPPORTING CONSULTING SERVICES

1

Providing consulting services on accounting, finance and banking

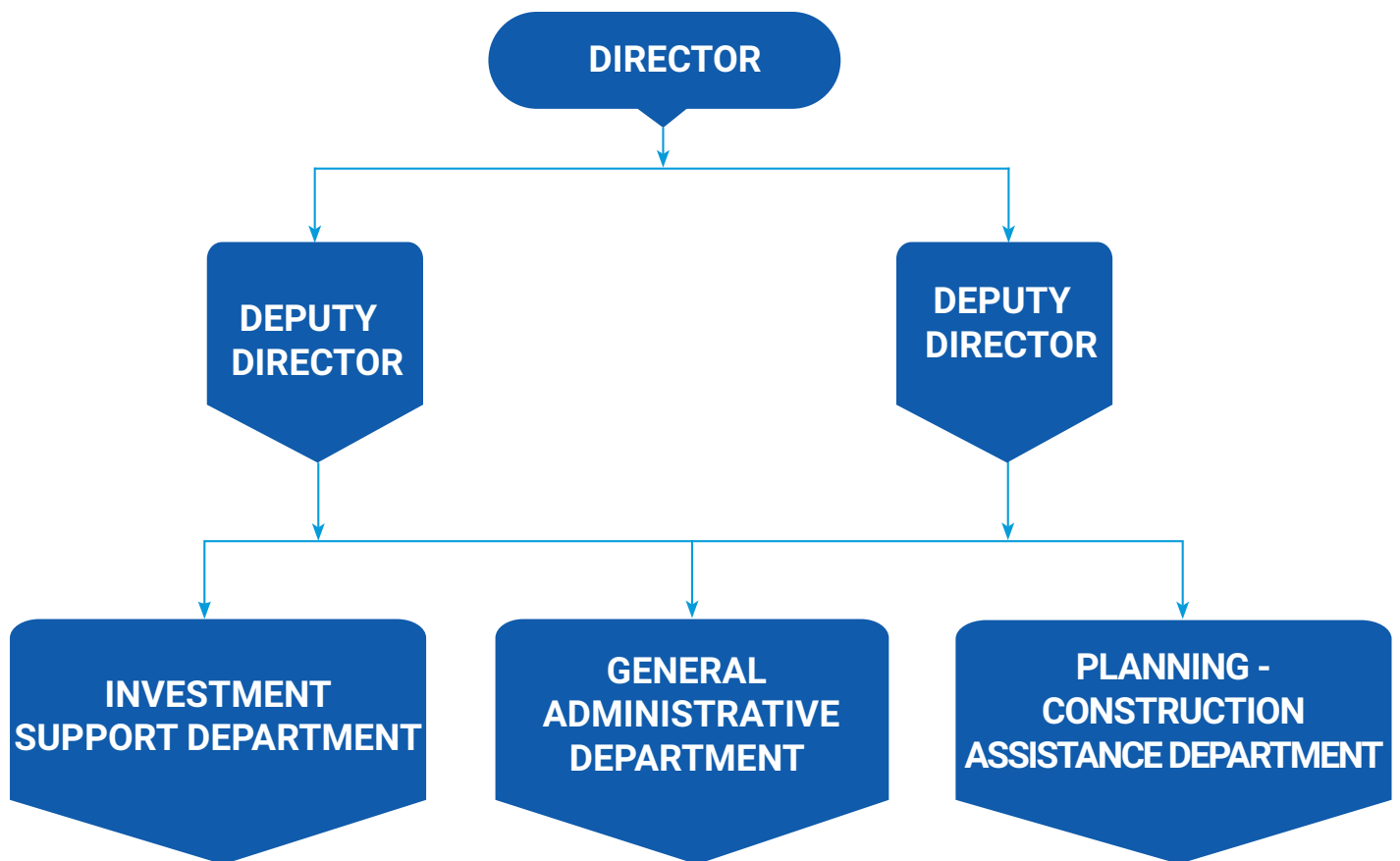
2

Providing labor procedure services, labor-related services, employment, labor supply, labor safety training services





ORGANIZATIONAL STRUCTURE OF THE CENTER



With a team of young, dynamic, creative and professional personnel, always dedicated to meeting all customers' requirements, in the future, the Center will constantly supplement staff to meet requirements.

INVESTMENT REGISTRATION CERTIFICATE

BAC GIANG PROVINCE
PEOPLE'S COMMITTEE
INDUSTRIAL ZONES
AUTHORITY

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

Form

INVESTMENT REGISTRATION CERTIFICATE

Project number:

First certification: Date month year 2021

Pursuant to Investment Law No. 61/2020/QH14 dated June 17, 2020;

Pursuant to the Government's Decree No. 31/2021/ND-CP dated March 26, 2021 detailing and guiding a number of articles of the Investment Law;

Pursuant to the Decree No. 82/2018/ND-CP dated May 22, 2018 of the Government regulating the management of industrial parks and economic zones;

Pursuant to the Regulation on functions, tasks, powers and organizational structure of the Bac Giang Industrial Zones Authority issued together with Decision No. 691/2016/QĐ-UBND dated November 29, 2016 of the People's Committee of Bac Giang province;

Based on the Investor's document and dossier of application for the Investment Registration Certificate (IRC):

BAC GIANG INDUSTRIAL ZONES AUTHORITY CERTIFIES THAT

Article 1. Investor

1. Investor:

2. Legal representative of investor:

Article 2. Contents of investment projects

Investor registers for implementation of investment project with the following contents:

1. Name of investment project:

2. Location of investment project:

3. Land area for project implementation:

4. Objectives of Investment project:

5. Scale of Investment project:

6. Total investment capital of Project:

6.1 Method, value and ratio of investment capital contribution:

6.2 Progress of project investment capital implementation:

7. Duration of the project:

8. Project implementation schedule:

Article 3. Investment incentives and supports for Investment project

Investment project is entitled to incentives according to the current provisions of Vietnamese law from the date of being issued Investment Registration Certificate for the first time.

Article 4. Regulations for investors implementing project

1. Must follow environmental procedures as prescribed before implementing investment projects; strictly comply with regulations and measures related to environmental protection, fire and explosion prevention and fighting, and ensure occupational safety and health in accordance with the provisions of Vietnamese law.

2. Comply with commitments and regulations on technology, machinery and equipment for production; comply with the law of Vietnam and the contents of this Investment Registration Certificate during the course of its operation; register for enterprise account on National Foreign Investment Information System.

3. Fulfill financial obligations toward the Vietnamese State as prescribed; take responsibility for capital contribution, borrowing and mobilizing legal sources of capital to implement investment project.

4. Implement periodic reporting and statistics to send to the Industrial Zones Authority and Statistical Office of Bac Giang province according to regulations.

Article 5. This Investment Registration Certificate takes effect from the date of signing and is made in 02 (two) originals; the Investor is granted 01 original and 01 original to keep at the Bac Giang Industrial Zones Authority./.

HEAD

CENTER ESTABLISHMENT DECISION

PEOPLE'S
COMMITTEE OF
BAC GIANG
PROVINCE

SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness

No.: 26/QĐ-UBND

Bac Giang, January 18, 2021

DECISION
Establishment of
Bac Giang Industrial Park Investment Support Center

PEOPLE'S COMMITTEE OF BAC GIANG PROVINCE

Pursuant to the June 19, 2015 Law on Organization of Local Government;

Pursuant to the Law amending and supplementing a number of articles of the Law on Government Organization and the Law on Local Government Organization dated November 22, 2019;

Pursuant to the Government's Decree No. 16/2015/ND-CP dated February 14, 2015 stipulating the mechanism for exercising the autonomy of Public Administrative units;

Pursuant to the Government's Decree No. 141/2016/ND-CP dated October 10, 2016 stipulating the mechanism for exercising the autonomy of Public Administrative units in the field of business and other non-business;

Pursuant to the Decree No. 82/2018/ND-CP dated May 22, 2018 of the Government regulating the management of industrial parks and economic zones;

Pursuant to the Government's Decree No. 115/2020/ND-CP dated September 25, 2020, stipulating the recruitment, use and management of civil servants;

Pursuant to the Government's Decree No. 106/2020/ND-CP dated September 10, 2020 on job positions and the number of people working in public non-business units;

Pursuant to the Government's Decree No. 120/2020/ND-CP dated October 7, 2020, providing for the establishment, reorganization and dissolution of public non-business units;

Pursuant to the Circular No. 43/2019/TT-BTC dated July 12, 2019 of the Ministry of Finance guiding the provisions of Clause 4, Article 24 of Decree No. 82/2018/ND-CP dated May 22, 2018 of the Government regulations on the management of industrial parks and economic zones;

Pursuant to Official Dispatch No. 152-CV/TU dated January 11, 2021 of the Standing Committee of the Provincial Party Committee regarding the policy of establishing a number of units;

At the request of Director of Department of Home Affairs in Report No. 326/TTr-SNV dated December 28, 2020.

DECIDES:

Article 1. Establish Bac Giang Industrial Park Investment Support Center under the Bac Giang Industrial Zones Authority, as follows:

1. Position, function Bac Giang Industrial Park Investment Support Center is a public non-business unit directly under the Bac Giang Industrial Zones Authority. The Center performs

the function of supporting investment, supporting businesses and organizations and individuals to invest and do business in industrial zones in Bac Giang province.

The Center is subject to the direction and management of the organization, staffing, employees, labor contracts, operating costs in accordance with the provisions of law and the Provincial Industrial Zones Authority; subject to the direction, administration, guidance and inspection of professional expertise of the Provincial Industrial Zones Authority; is responsible for closely coordinating with the specialized divisions of the Provincial Industrial Zones Authority in performing functions and duties.

2. Mission

- a) Provide information related to the business and investment environment in Bac Giang province.
- b) Provide services to support the implementation of administrative procedures and other support services related to investment and production and business activities to investors in industrial zones in accordance with the provisions of the law.
- c) Provide consulting services on planning, construction, corporate governance, management and implementation of investment projects.
- d) Support and advise businesses on matters related to tax, fees, charges, import, export, trade ... in the process of operation.
- dd) Provide other products and services as prescribed by law.
- e) Perform other duties when assigned by the Provincial People's Committee, Chairman of the Provincial People's Committee and Head of the Industrial Zones Authority of the province.

3. Rights and obligations

- a) Implement rights and obligations of public non-business units to ensure recurrent expenditure by themselves according to the provisions of law and decentralization of the Provincial People's Committee.
- b) Directly work with departments, branches and localities inside and outside the province to perform the tasks.
- c) Sign contracts and agreements with investors and enterprises on the provision of services according to the approved functions and tasks.
- d) Be affiliated with and affiliated with other organizations and individuals to do the job.
- dd) Sign agreements directly with enterprises, vocational training institutions and individuals and organizations on labor and employment counseling activities and timely labor supply for enterprises.
- e) Organize production and service activities to exploit and utilize existing facilities according to regulations.
- g) Collect revenues and expenditures and to do the accounting in accordance with the law.

CENTER ESTABLISHMENT DECISION

3

4. Organizational structure

a) Leaders of the Center are Director and not more than 02 Deputy Directors.

The appointment, re-appointment, dismissal, transfer, rotation and dismissal of the Center's Director and Deputy Director comply with the provisions of law and decentralize the management of cadres work of Bac Giang province.

Upon establishment of the Center, the Head of the Provincial Industrial Zones Authority agrees with the Department of Home Affairs to consider and decide to appoint 01 Deputy Head of the Provincial Industrial Zones Authority and Director of the Center.

The Head of the Provincial Industrial Zones Authority coordinates with the Department of Home Affairs to consider, select and dispatch 03 officers with appropriate qualifications and good working capacity who are working in other agencies in the province to work at the Center. The rest of the people, assigned the Center to sign a labor contract with a salary from the Center's revenue source, to ensure the Center's job placement scheme and labor recruitment regulations.

Allowances for leadership positions of the Center: Director coefficient 0.7/month; Deputy Director coefficient 0.5/month.

b) The specialized and professional departments include 03 departments

- General Administrative Department: 08 people;

- Investment Support Department: 07 people;

- Planning and Construction Assistance Department: 07 people.

Specialized and professional departments have Head of Department, 01 Deputy Head of Department (apply under Point c, Clause 3, Article 6 of Decree No. 120/2020/ND-CP of the Government), employees, contractual employees enjoy salary from non-business revenues under the approved job position scheme.

Allowance for leadership positions at department level: Head coefficient 0.3/month; Deputy Head coefficient 0.2/month.

The Center's Director shall appoint, re-appoint, transfer, rotate, dismiss or resign the Head of Department and Deputy Head of the Center to ensure the correct quantity, conditions and standards as prescribed by law and decentralization of the Provincial People's Committee.

5. Number of people working

Total number of initial employees is 25, of which: The provincial People's Committee assigns 04 staff quotas to arrange Director, 02 Deputy Directors, 01 Accountant; the rest, Center signed a labor contract with salary from the unit's revenue for 21 people.

The number of employees of the Center is determined according to the approved Job Position Scheme. During the operation, the personnel structure and the number of contract employees can be changed to suit the needs of each time.

6. Financial mechanism, operating mechanism, degree of financial autonomy

4

a) Bac Giang Industrial Park Investment Support Center is a tier-2 budgeting unit, self-financing part of recurrent expenditure in 2021. From 2022, 100% of the recurrent budget will be covered by itself; implementing the financial autonomy and self-responsibility mechanism according to Decree No. 16/2015/ND-CP, Decree No. 141/2016/ND-CP and Decree No. 120/2020/ND-CP of the Government.

b) Proceeds include: Proceeds from public consultancy, provision of non-business services and other lawful sources of income (if any) in accordance with law.

c) Financial autonomy: In 2021, the state budget shall ensure funding for the Center's 04 staff targets. From 2022 onwards, the Center will autonomously implement 100% of its regular expenses according to regulations.

7. Regarding party organizations and unions:

After establishing the Center, the Provincial Industrial Zones Authority agreed with the Party Committee to consider and submit to competent agencies to consolidate the Party's organization and unions of the Center in accordance with the Party's Charter, the charter of the unions and as decentralized by the Bac Giang Provincial Party Committee or arrange joint activities with the Party organizations, unions of the Provincial Industrial Zones Authority.

8. Operation time: Bac Giang Industrial Park Investment Support Center has been operating since March 1, 2021.

9. Headquarter: Located at the Provincial Industrial Zones Authority.

Article 2. Responsibilities of agencies and units

1. Department of Home Affairs: Advise the appointment of the Director and Deputy Director of Bac Giang Industrial Park Investment Support Center in accordance with the law.

2. Department of Finance: Provide guidance on the management of the Center's finance, assets, and operating equipment according to regulations.

3. Provincial Industrial Zones Authority

a) Assume the prime responsibility for, and coordinate with concerned agencies in, preparing necessary conditions for the announcement, opening and operation of the Center.

b) Be responsible to the Provincial People's Committee, Chairman of the Provincial People's Committee and comprehensively directs the activities of the Center according to regulations.

c) Develop a draft Regulation on the functions, tasks, powers and organizational structure of the Center and submit it to the Provincial People's Committee for promulgation.

d) Approve the Regulation on organization and operation of the Industrial Park Investment Support Center of Bac Giang province.

dd) Direct the arrangement and stabilization of the organizational apparatus, and the number of people to work assigned according to their assigned competence to perform the tasks.

e) Direct the Center to develop a Scheme of job positions, evaluate and approve according to the competence of the public non-business unit to ensure recurrent expenditure by itself.

5

g) Arrange office for the Center to operate according to regulations.

Article 3. The decision takes effect from the date of signing.

Directors of Departments, Heads of agencies and units under the Provincial People's Committee; State Treasury, Provincial Police; People's Committees of districts and cities; Bac Giang Industrial Park Investment Support Center and relevant agencies, organizations and individuals based on the implementation decision./.

Recipients:

- As Article 3 (TT 05b);
- Ministry of Home Affairs;
- TT TU, TT Provincial People's Council;
- Provincial Party Office, TU agencies;
- Fatherland Front Committee, mass organizations of the province;
- People's Court, People's Procuracy, Civil Judgment Enforcement Department of the province;
- Provincial People's Committee Office:
 - + Vice Chairman, Vice Chairmen of the Provincial People's Committee;
 - + LDVP, TH, TTTT;
 - + Save: VT, NC.

**FOR PEOPLE'S
COMMITTEE
CHAIRMAN**

SIGNED

Le Anh Duong



PHUMY
GROUP

KHU CÔNG NGHIỆP HÒA PHÚ

HOA PHU INDUSTRIAL PARK